

PRIVACY NOTICE

Last Updated: Jan 27 2025

This Privacy Notice outlines how **5th Bridge Data Technologies LLP**, hereinafter referred to as "we," "us," or "our," collect, use, disclose, transfer, and otherwise process personal data collected from you, as well as such other persons whose personal data you share with us, hereinafter referred to as "you" and "your". This Privacy Notice explains how we process personal data collected from you in accordance with applicable data protection law.

The Nature and Purposes of Personal Data Collected

We will require the following personal information (information about you or identifiable in relation to you) for the following specified purposes:

- Identification and contact information
 - Category of data collected:
 - Personal information such as full name, email address, phone number, mailing address, job title/role.
 - Why this data is collected:
 - To verify and create user accounts.
 - To communicate important updates, respond to inquiries, and provide HR-related support.
 - To send necessary service or policy updates.
- Credentials and authentication data
 - Category of data collected:
 - Username, password, login tokens, or security questions.
 - Why this data is collected:
 - To secure user access and maintain the integrity of the platform.
 - To authenticate users and prevent unauthorized account access.
- User generated content
 - Category of data collected:
 - Chat messages, uploaded files or documents.
 - Why this data is collected:
 - To provide essential functionality on the site.
 - To maintain user history.

Our Commitment to Your Privacy

We commit to collecting only the personal data that is necessary for the purposes specified in this Privacy Notice. While providing your personal data, you agree to ensure not to impersonate another person, and to furnish only such information as is authentic.

If there are any changes to the purposes for which you have provided your consent under this Privacy Notice, we will seek your consent for such change in the purposes of processing personal data under this Privacy Notice.

Sharing of Personal Data with Third Parties

We may share your personal data with:

(i) **Service Providers:** For the purpose of enabling core functionality of our app, including but not limited to processing user requests, improving user experience, and providing support. This includes sharing data with providers such as OpenAI or similar API providers that power the app's core features, ensuring compliance with data protection agreements.

(ii) **Cloud Hosting and Storage Providers:** For the purpose of securely storing and processing data necessary to run our app and ensure reliable performance.

(iii) **Analytics Providers:** For the purpose of analyzing app usage and performance metrics, which helps us improve our services. Data shared with such providers is anonymized wherever possible.

(iv) **Legal and Compliance Entities:** For the purpose of complying with applicable laws, regulations, legal processes, or enforceable governmental requests.

(v) **Business Partners or Affiliates:** For the purpose of operational collaboration or to provide value-added services to you. This is only done with your prior consent.

We do not sell or rent your personal data to any third parties. Any sharing of data is limited to the scope necessary for the aforementioned purposes.

International Data Transfers

We may transfer your personal data to jurisdictions outside your country of residence. Such transfers are conducted in accordance with applicable laws and rely on safeguards, including standard contractual clauses.

Your Rights

Right to Withdraw Consent: You have the right to withdraw your consent at any time by contacting us at legal@fifthbridgetech.com. Please note that the withdrawal of consent may impact our ability to provide certain services, and we will inform you of any consequences upon withdrawal.

Right to Access: Subject to certain conditions, and where we have relied on consent to process your personal data, or where you have voluntarily provided your personal data for a specified purpose, you have the right to obtain information from us the following, in addition to such other information as may be further prescribed under applicable law:

- (i) Summary of personal data and processing activities: A summary of the personal data that is being processed by us, along with details regarding the processing activities undertaken by us with respect to such personal data.
- (ii) Identities of other data fiduciaries and data processors: The identities of all other Data Fiduciaries and Data Processors with whom your personal data has been shared by us. This includes a description of the personal data shared with these entities.

Right to Correction, Completion and Updation: Subject to certain conditions, you have the right to correction, completion, and updating of your personal data for which you have previously given consent, or voluntarily provided your personal data for a specified purpose, in accordance with any requirement or procedure under any law for the time being in force. This includes the right to:

- (i) Correct any inaccurate or misleading personal data.
- (ii) Complete the incomplete personal data.
- (iii) Update your personal data.

Right to Erasure: Subject to certain conditions, you have the right to request the deletion of your personal data under certain circumstances, such as when the data is no longer necessary for the purposes for which it was collected or when you withdraw your consent.

Towards exercising your right of access, right to correction, completion and updation and right to erasure as above, you may reach out to us at legal@fifthbridgetech.com .

We will respond to your request within the timeframes and manner specified by applicable law.

Grievance Redressal / Contact Us

For grievance redressal/inquiries regarding this Privacy Notice, please contact us via email providing details at legal@fifthbridgetech.com .

Right of Appeal

If you are aggrieved with our decisions as part of our grievance redressal process available to you under this Privacy Notice, you have the right to lodge a complaint at legal@fifthbridgetech.com